

CONSENT FORM

Dear Parents:

The Islamic Center of pa, Al-Hikmeh Institute (ICPAI) does not compromise on the fact that every student regardless his/her age should perform prayer in congregation as long as prayer is in process or going to be established within 5 minutes; a new observation that some custodians (males) wait outside at the parking lot while prayer is in process or will start soon waiting till their children finish prayer, this is completely contradict with what ICP, Al-Hikmeh establishes among our children*. The number one male role model to the child is his/her father, and this kind of action would put the child in very dramatic confusion for religion practice, and any explanation would not make sense to the child. Therefore, ICP, Al-Hikmeh has the right to take the appropriate measures depending on the situation, the circumstance and repetition.

ICPAI requests from all parents to pick up their children on time after classes are over. No children are allowed in the premises without parental supervision. Administration should be informed if you assign someone to pick up your children other than parents.

ICPAI assumes no responsibility what so ever for children who are unsupervised before/after classes.

ICPAI assumes no responsibility for missing books or materials belong to the children, this is the responsibility of the students and the parents, every student should have his/her own study books.

ICPAI has been committing to excellence of performance in all aspects of its duties; we are obligated to honor financial contracts with other agencies. The ICPAI is truly hopeful and expect you to fulfill your financial agreement \$ () with it and make your monthly payment(s) not exceeding the 5th of every month. See tuition table next page to fill in amount between ().

If parents failed to fulfill their financial commitment for two continuous months, ICPAI Administration has the right to discharge the student from the Institute.

-You may be requested to make extra fee for Gifts, Awards & students activities etc. during our school year, regardless your participating in the activity or not.

- No family is exempted from paying school's tuition, Al-Hikmeh Institute may provide some assistance ship for the needy families only, official documents might be requested for this purpose.

- Present students: Al-HIKMEH After-Schools Program parents are urged to pre-register their children as early as April 1st which continue till April 20th with \$5.00 charge for each student, or \$15 for each student within April 21st through May 16th, after this date any re-registration will incur a late registration fee of \$20 per child. *Re-registration fee are due at the time of registration of any period.*

- New students are required to make a non-refundable application fee of \$30 per child at the time of registration despite receiving assistance ship or not.

- Any drops-out student for the period of five (5) weeks or longer (other than summer terms) will be considered a new student, and \$30 per child non-refundable registration fee will be required at the time of registration for reenrollment.

- Parents of the regular program have the choice to continue their children or discontinue them at Al-Hikmeh Summer program without the payment of \$30 per child registration fee at the designated time of registration.

Parents are responsible to purchase all required materials, which designated by Al-Hikmeh administration.

Parents are responsible for damages or/and loses of Islamic studies books or any materials that lent to the students.

- Congregational Prayer won't take more than 10 minutes at the Maximum.
- Sign this consent and return it with the application

Where establishing Congregational prayers is part of our curriculum

Parents & students have no right to use ICP's materials or/and consume snacks and food without verbal or written permission from the Administrator of the Institute.

Parents whom are willing to provide snack should hand it to the Teachers /Administration.

Students are not allowed to hand out snacks to other students unless they were requested to do so by the Administrator or the teacher.

Parents: No soliciting of any type or promoting other organization, permission is required in advance for any advertising, sale, collecting donation of any cause on ICP property. Soliciting, promoting political agenda, any other Centers or any type of organization (Islamic or non-Islamic) are not permitted on the ICP grounds unless are permitted by the Administrator.

Parents are responsible for the annual school's fee of their children. One lump sum payment for school year is recommended (you will receive 5% discount) otherwise 3 or 4 installments. The monthly payment is just one method of helping the limited income parents so they do not feel burden with their financial commitment toward Al-'Hikmeh Institute. Disrupting the student's educational program for any reason during the school year is not a valid reason to discontinue your financial commitment toward Al-'Hikmeh Institute.

Parents: School fee is not considered donation.

Parents whom are not steady on making regular monthly, Next year, they will be requested to pay full annual tuition at the time of registration or at least 5 months tuition.

Al-'Hikmeh after-school program school year starts on 1st week of September till end of May.

The following monthly tuition applies for After-School Program.

<u>Number of students per Family</u>	<u>One Annual payment</u>	<u>Monthly payment</u>
1	\$650	\$75
2	\$900	\$105
3	\$1070	\$125
4 or more (same parents)	\$1155	\$135

Please make your check paid to: ICP or Islamic center of pa or Al-Hikmeh Institute. Preferable cash.

Not abiding by these regulations, commitments and the Islamic etiquettes of the Center would force us regretfully to ask parents to withdraw their children from the program.

I have read and understood this consent.

By signing your name below, this document becomes legal and abiding contract.

Parent's full name (print): _____

Parent's signature: _____

Date:

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- **Sign this consent and return it with the application**